

Minutes for
Library Board of Trustees
Regular meeting – September 22, 2020

1. Call to Order
 - a. 5:05 pm
2. Roll Call
 - a. In Person (outside) Alice, (Jill – absent working 2nd shift), Alicia, Julie, Jenny (absent), Ruth, and Dan (minutes).
3. Approval of Agenda
 - a. Julie 1st, Ruth 2nd. All in favor.
4. Public Comment
 - a. No Public present.
5. Approval of minutes
 - a. Julie 1st, Ruth 2nd. All in favor.
6. Review Bills and Budget.
 - a. Bills passed during the meeting, no questions.
 - b. Updated budget not available as Rachelle is on Vacation.
7. Directors Report.
 - a. MLA updates –<https://www.milibraries.org/news-announcements>
 - i. In person still limited to 10 persons. Accounting for public is required, restricting us to outside meetings.
 - ii. EO is still requiring confronting ‘non mask wearers’. Non mask wearers are reminded.
 - b. Still attending meetings to keep up with other libraries and LOM (including the library law specialists). Keeping track of what programming other libraries are doing.
 - c. Fall Program – Bookopoly. 18 so far on beanstack. Gave a copy to the Middle School teacher, she’s passing it out at school.
 - d. Still doing online storytime. May be behind a little on crafts.
 - e. Book Club – Next week.
 - f. MelCat is going well. Up and running. Books must be quarantined a little longer than normal.
 - g. Co-op Grant – Reimbursement checks received (\$2,260). Waiting on ‘Cares’ grant for \$1000.00
 - h. Middle School classes, possible 6th grade visit (new teacher).
 - i. Fine Free – forgave \$3,989 in fines. Many old accounts. 95% was inactive and years old.
 - j. Talking is teaching program. National program that is teaming with Allegan great start. They are delivering a kit for the library.
 - k. Old papers found during document retention project. (Building contract from the old building).
 - l. Staff picks is starting back up. Quarterly bookmarks.
 - m. MMAP Initial classroom training and online training is done. Have two more online classes to go through. Waiting on mentor to contact me for the next step.

- n. Outdoor Movies/programming? Finding out what the other libraries are doing with programming first.
 - o. Sara's 90 day evaluation. Positive. Revisit salary options at the November meeting. State/Township budgets should be set in October.
 - p. Vacation. Alicia out next week and part of the following week. Staffing is covered.
8. Old Business.
- a. Circulation Policies. Motion to accept the rewritten policy. Julie 1st, Ruth 2nd. All in favor.
9. New Business.
- a. Personnel Policies. In Trustee packet, review for next meeting.
10. Updates on local meetings
- a. Martin Twp meeting.
 - i. Alice attended. Lots of people there. Trying to get a county policy on ORV's.
 - b. Orangeville Twp meeting.
 - i. Alice did a zoom meeting. Told them we were planning on written reports
 - c. Watson Twp meeting.
 - i. No Attendees – we will send the written report. Next meeting is Oct 1st.
 - d. Friends Meeting.
 - i. No Meeting
 - e. School Board.
 - i. No library discussion. Covid cases/quarantined dominated discussion. One teacher and her 9th grade daughter. Contact tracing for anyone in close contact for 15 minutes.
11. Public Comment
- a. No Public present.
12. Board Member Comment
- a. None
13. Next meeting: October 27, 2020 5PM.
14. Adjournment
- a. Julie 1st, Ruth 2nd. All in favor. 5:46 pm